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Town of Maggie Valley
Regularly Scheduled Board of Aldermen Meeting
February 8, 2022
MINUTES

Members Present: Mayor Mike Eveland, Aldermen: Tammy Wight, Jim Owens, John Hinton, and Phillip Wight

Staff Present: Manager Nathan Clark, Attorney Craig Justus, Public Works Director Mike Mehaffey, Chief Russ Gilliland, Planner Kaitland Finkle, and Town Clerk Vickie Best

Others Present: Reporter Hannah Mcleod and twenty-four others

1) **Meeting Called to Order**

Mayor Eveland called the meeting to order at 6:31 pm on Tuesday February 8, 2022, in the Town Hall Boardroom.

2) **Pledge of Allegiance**

The Pledge of Allegiance was said by all.

3) **Approval of the Agenda**

4) **Resolution 22-1: Resolution Honoring the Life & Service of Fire Chief Christopher Carver**

Mayor Eveland read the resolution honoring Chief "Bubba" Carver for his life-long service to Maggie Valley. Mr. Tim Carver accepted the resolution on behalf of the Carver Family and Chief Scott Sutton accepted on behalf of the Maggie Valley Fire & Rescue.

5) **Consent Agenda**

- a. Minutes to be Approved: January 5, January 11 & January 14, 2022
- b. Budget to Actual
- c. A/R Report
- d. Tax Releases
- e. Call for Public Hearing PIN 7686-17-4633 (R-2 to R-3)
- f. Call for Public Hearing PIN 7686-18-3030 (R-1 to R-3)
- g. Call for Public Hearing PIN 7696-77-7475 & 7696-88-0432 (R-1/C-1 to R-3)
- h. Call For Public Hearing: C-1/C-2 Office & Institutional Land Uses Table Revisions

ALDERMAN T. WIGHT MADE A MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

6) **Public Comment**

There were no public comments.

7) **Consideration of Approval: Rules of Procedure: Resolution 22-2: Rules of Procedure**

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Council discussed passing Rules of Procedure at the Board Retreat. By having set rules, meetings will be much "cleaner/clearer".

Town of Maggie Valley

RESOLUTION 22-2

A Resolution Setting Rules of Procedure Regarding Meeting Conduct, Coordination,

Preparation, and Dissemination of Agendas and Associated Materials

Pertaining to Regular Meetings of the Board of Aldermen

WHEREAS, the Town of Maggie Valley Board of Aldermen ("Board") wants to ensure, insofar as is possible, the orderly and timely conduct of all public business needing to come before it in regular meetings, and

WHEREAS, the Board believes it is essential that the public has a known and recognized official point of contact with the Town for all parties having business or desiring an appearance before the Board, and

WHEREAS, the Board desires that all parties, issues, materials, correspondence, etcetera, pertaining to a matter to come before the Board be presented in a complete, coordinated, and timely manner, and

WHEREAS, the Board believes that it, assisted by the Town Manager and Town staff, should have adequate time to prepare for meetings and issues coming before it through advance study, analysis, or investigation, and that each Board member should have equal access and availability of agendas and associated materials, and

WHEREAS, under the Council-Manager form of government, it is logical and appropriate that the Office of the Manager be the Board's officially designated location for the preparation and coordination of all meetings involving the Board of Aldermen;

WHEREAS, the Board strives to conduct business and interact with the public in a civil, orderly, and efficient manner, with equal respect to all individuals;

NOW THEREFORE, BE IT RESOLVED, by the Town of Maggie Valley Board of Aldermen in session duly assembled, that the following Rules of Procedure are established regarding the conduct and preparation of all public meetings and public hearings of the Town of Maggie Valley Board of Aldermen. These Rules and Procedures shall replace any Rules and Procedures regarding conduct of business previously adopted.

1. The agenda shall be prepared in advance of the regularly scheduled Board Meeting and shall be made available to each Alderman with all supporting documents and information as far in advance of the scheduled meeting as practical, but not less than three days prior to the meeting. The Mayor will have the discretion to hold any new information, presented less than three days prior to the meeting, until the next scheduled meeting.

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2. The Town Manager's Office shall serve as the repository for all requests for appearances, work sessions, agenda items, and other issues to come before the Board in its regularly scheduled meetings. Those residents or others asking to be on the agenda for any meeting shall first meet with the Town Manager. The Town Manager is directed to prepare agendas, assemble data and material, make official announcements to the press and public, notify parties, conduct research, prepare memoranda, secure facilities, disseminate agendas and information as required, and conduct any other activity or provide any other support as is needed by the Town Board of Aldermen for the lawful and successful conduct of meetings.

3. The Board of Aldermen hereby establishes a limit of ten (10) minutes for those requesting to be on the agenda after meeting with the Town Manager as directed above.

4. The Mayor will have the prerogative of extending time for agenda presentations.

5. The Mayor is granted the discretion to request the Board adjust the order of items on the agenda as necessary to efficiently accommodate business and/or to maintain order.

6. Public comment will be scheduled at public meetings to ensure that matters on the agenda and/or requiring board action are given proper consideration; public comment will be accepted at least one meeting per month.

7. Public comment participants will be limited to 3 minutes.

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RESOLUTION 22-2

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8. Public comments and opinions may be expressed freely; however, anyone making unsubstantiated accusations, personal attacks, name calling, and/or using foul language will be deemed "out of order" and may be asked to leave the meeting.

9. Anyone refusing to leave after being requested to do so by the Mayor, or otherwise disrupting the meeting, will be removed from the meeting room by police escort.

10. The following rules governing public hearings are to be used to maintain order and decorum in the conduct of a public hearing:

(a) No booing, no clapping, no heckling, and respect for speakers from the public, staff members, and Board members.

(b) Maximum time is five (5) minutes per speaker, other than the applicant, property owner, or staff member.

(c) Time limitation of one (1) hour total with ability to add additional thirty (30) minutes by the Mayor to accommodate individuals presenting additional information and viewpoints.

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11. The Town Clerk will provide a synopsis reporting on any items that have been received for public comment and/or for public hearing stating the individuals name and the general nature of the comment.
12. The Board will not participate in debate or open discussion with anyone outside the Board without the consent of the Mayor, or a majority vote of the Board.
13. A Board member shall not vote on any legislative decision regarding a development regulation where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
14. A Board member shall not vote on any zoning amendment if the landowner of the property subject to a rezoning petition or the applicant for a text amendment is a person with whom the member has a close familial, business, or other associational relationship. For purposes of this provision, a "close familial relationship" means a spouse, parent, child, brother, sister, grandparent, or grandchild. The term includes the step, half, and in-law relationships.
15. At the agenda setting meeting, the Mayor will ask members to announce any conflicts of interest. When a member believes that he or she has a conflict of interest related to a specific matter, he or she shall declare it prior to any discussion of the matter. When a member believes another member has a conflict of interest related to a specific matter, he or she shall declare it prior to any discussion of the matter. In each instance, the member shall state the nature of the conflict to the Board.
16. At the start of the regular meeting, when adopting the agenda, the Board shall take action by a majority vote in determining whether or not to excuse a member from participation during consideration of and voting on a matter following an announced or declared conflict of interest. The excusal of a member due to a conflict of interest shall not constitute an absence and shall not affect the determination that a quorum is present.
17. When a member has been excused due to a conflict of interest, the excused member may remain in the meeting room, but shall not participate in the discussion of, and shall not vote on, the matter. An excused member may only participate as a non-Board member in the comment of matters for review by the Board by leaving the stage.

ALDERMAN OWENS MADE A MOTION TO APPROVE RESOLUTION 22-2 AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

8) Consideration of Approval: Comprehensive Land Use Plan – Withers Ravenel

This is an unbudgeted but needed expense.

- By July 1, 2022, local governments must have a reasonably maintained comprehensive plan or land-use plan in order to retain authority to adopt and enforce zoning regulations. A couple of years ago the General Assembly passed legislation that reorganized North Carolina's planning statutes into a new chapter of the N.C. General Statutes, Chapter 160D. The legislation made a number of revisions to state

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planning statutes. Most were minor, technical matters, but Article 5 outlines the requirement to have a plan in order to have zoning—one of the notable substantive changes in Chapter 160D.

The recommended proposal will allow the Town to meet the “compliance” goal by 7/1/22.

A successful comp plan requires citizen engagement and participation that helps define what our community should strive to be from a land use perspective for the next 10-15 years. Our prior Land Use Plan (2007) has served us well however, it has begun to show its age. A new plan will supply better guidance to both elected officials and town staff on how to make future land use decision.

Total cost of the project is: \$77,050

ALTHOUGH ALDERMAN T. WIGHT DID NOT LIKE THE PRICE, SHE MADE A MOTION TO APPROVE THE CONTRACT FOR WITHERSRAVENEL TO COMPLETE THE COMPREHENSIVE PLAN. MOTION CARRIED UNANIMOUSLY.

a. Consideration of Approval: Budget Ordinance 977

ALDERMAN OWENS MADE A MOTION TO APPROVE BUDGET ORDINANCE 977 TO PAY FOR THE COMPREHENSIVE PLAN. MOTION CARRIED UNANIMOUSLY.

9) **Consideration of Approval: Façade, Sign, Landscaping Grant Improvement Program**

Town of Maggie Valley:

Façade, Sign, Landscaping Grant Improvement Program

The Town of Maggie Valley is now offering a Façade, Sign, Landscaping Grant Improvement Program to encourage property owners and existing businesses to improve the appearance of existing properties and provide an incentive for new businesses to locate in Maggie Valley.

Award Amounts

Applicants are eligible to receive up to 50% of eligible improvements up to \$25,000, depending on the scope of the project. The award is limited to 50% of the total eligible improvement of a project up to a maximum of \$25,000, whichever is lesser. Applicants are responsible for the other 50% of the project cost. This is a reimbursement program; applicants must complete and pay for the total project cost or total private match prior to receiving a reimbursement from this grant.

Eligible applicants

- Structures used for commercial purposes located in Commercial or Mixed-Use Zoning Districts within Maggie Valley Town limits.
- Applicants may be the property owner(s) or business owner(s). Town of Maggie Valley elected officials, staff, or their spouse or family members are ineligible for the grant.
- No home-based businesses or new construction projects are eligible.

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- All real property taxes must be paid in full, and the property must be current on water & sewer accounts and any other Town fees.
- Properties with code violations must be brought into compliance prior to payment of grant funds.
- Properties that have been previously awarded grant funds from the Town are not eligible to apply for additional funding unless the improvements are for another project not previously reimbursed by the Town, or the new project is deemed to make significant improvements to the property, or more than three years have passed since the last grant award was received for a similar project.

Eligible Improvements

Eligible Improvements include but are not limited to:

- Replacement or repairing of brickwork, plaster, or wood siding, including painting, cleaning, and repainting.
- Replacing, repairing, or relocating storefronts, doors, or windows, including the removal of inappropriate or incompatible exterior finishes or materials.
- Replacing exterior lighting or adding exterior lighting.
- Repairs, additions, or installation of awnings.
- Installation or improvement of permanently installed signage. (Signage must be a permanent installed feature of the façade and may not be portable or removable.)
- Landscape improvements.

All eligible improvements shall meet the requirements set forth in the Town's Appearance Standards and Design Review Document.

Ineligible Improvements

- New construction
- Interior improvements
- Equipment or inventory
- Deferred maintenance
- Functional improvements that do not improve the aesthetics of the property
- Architectural or engineering fees associated with project planning and design
- Improvements completed prior to the approval of the application
- Any improvements not meeting building codes, local ordinances, or other applicable regulations
- Any improvements not visible from the primary street

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Application Process

Applicants should submit the Preliminary Application along with:

- Two color photographs that show existing building conditions
- Detailed sketches or drawings of the proposed improvements (including placement, color, dimensions, and materials)
- Two bids on contractor letterhead

Submit the completed Preliminary Application to:

Maggie Valley Planning Department

Email: kfinkle@maggievalleync.gov

Address (Mailing & Physical): 3987 Soco Road Maggie Valley, NC 28751

Applications will be accepted on a rolling/quarterly basis. Application review periods will be March 31, June 30, September 30, December 31.

Qualified applicants will be contacted by staff and required to complete a full application, including the following information:

- Final design plans, outline and description of proposed improvements, materials list
- Professional design sketch or rendering of the proposed improvements, if needed for certain types of improvements
- Finalized line-item budget or cost estimates from licensed construction professionals
- Proof that Federal, State and local taxes are paid and current
- Proof of current property and casualty insurance
- Evidence that contractors are licensed and bonded or insured
- Accurate color samples (required for painting approvals)
- Material samples that indicate quality of finishes
- Sign and notarized applicant affirmation, including confirmation that you are not a Town elected official, staff, or their spouse or family member

An inter-departmental team of town staff will review the preliminary applications to determine which projects merit further consideration. The review team reserves the right to suggest modifications to plans and will contact the applicant to review the scope of work.

The staff review team makes a recommendation to Board of Alderman for approval. Grant award decisions will be based on, among other things, the following criteria:

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- Impact to the front-facing façade of the proposed building (quality design is valued)
- Degree of which project meets design standards
- Benefit to small business owners
- Benefit to neighboring properties

Approval Process

To receive funding, an applicant must receive approval from the Town of Maggie Valley Board of Aldermen within forty-five days (45) of receiving the recommendation from staff review team.

- The applicant will be contacted after final recommendation and review.
- Upon approval, the Town enters into a grant contract with the applicant setting forth the scope of work as approved by the review team, payment terms and other requirements.
- Proof of payment and project completion are required for reimbursement. Costs incurred prior to the signed contract date are not eligible.
- Applicants must notify the Town if the scope of work, budget, or contractor chosen has changed from what was approved by the Board of Aldermen.
- Applicant must obtain all necessary permits for the project. All contractors working on the project must be licensed and registered with the State of North Carolina.
- Approved projects should be completed within 180 days or funds may not be guaranteed.
- Staff will be permitted to inspect the project to ensure conformance with the grant contract.
- This grant program is subject to funding availability and may be updated, as necessary.
- Town reserves the right to determine the actual costs to be reimbursed based on a review of costs qualifying as eligible improvements.

ALDERMAN HINTON MADE A MOTION TO APPROVE THE MATCHING GRANT PROGRAM FOR FACADE, SIGN, LANDSCAPING GRANT IMPROVEMENT PROGRAM. MOTION CARRIED UNANIMOUSLY.

10) Consideration of Approval: FY22-23 Audit Contract; Martin Starnes & Associates

This is the third year of the Town's five-year agreement with Martin Starnes & Associates to provide the Town's auditing services.

The cost of this year's audit is \$31,725

ALDERMAN OWENS MADE A MOTION TO APPROVE THE CONTRACT WITH MARTIN STARNES & ASSOCIATES FOR \$31,725. MOTION CARRIED UNANIMOUSLY.

11) Consideration of Approval: Wi-Fi Project Maggie Valley Festival Grounds

This project was included in the FY21-22 Budget.

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The project replaces the current network Gen3 Wi-Fi single network system that was installed in 2013 for a new Gen 6 Wi-Fi multi network system. The benefit of the new system is overall speed and the ability to separate public and private networks which is a benefit to vendors who want secure high-speed networks that are password protect as opposed to the general public who are just needing a quick and reliable easy to connect to signal.

The total cost of the project is: \$14,000

ALDERMAN T. WIGHT MADE A MOTION TO APPROVE THE UPGRADE TO THE FESTIVAL GROUND WI-FI. MOTION CARRIED UNANIMOUSLY.

12) **Consideration of Approval: NCGS 105-369**

- a. Acceptance of Delinquent Taxes List
- b. Order to Advertise Delinquent Taxes

ALDERMAN T. WIGHT MADE A MOTION TO ACCEPT THE DELINQUENT TAXES LIST AND ORDER THE TAX COLLECTOR TO ADVERTISE DELINQUENT TAXES. MOTION CARRIED UNANIMOUSLY.

13) **Consideration of Donation: Haywood Waterways Association**

On February 12, 2022, Haywood Waterways Association will be hosting their single largest annual fundraiser – “The Plunge” held at Lake Junaluska’s Pool.

Kaitland Finkle, Town Planner, will be representing the Town and taking “The Plunge”.

The Town’s typical donation to this event is between \$750-\$1000 and is taken from the Board’s donation line item.

Haywood Waterways is one of the Town’s best community partners in aiding with a number of our most successful projects. In FY 21-22 they have supplied funding and design work for continued streambank plantings at Parham Park and Mary Rathbone Rich Park.

ALDERMAN T. WIGHT MADE A MOTION TO DONATE \$1,000 TO HAYWOOD WATERWAYS. MOTION CARRIED UNANIMOUSLY. Council thanked Planner Finkle for representing Maggie Valley.

14) **Consideration of Approval: “Vairs in the Valley”; Town Hall Pavilion October 14-15, 2022**

The “Vairs in the Valley” is not large enough for the Festival Grounds but needs all the space at the Community Pavilion. The event has been held at the pavilion for several years now. The biggest issue is on Friday, while Town Hall is open, the Corvairs take all the parking spaces. This issue will be handled internally. The fee for commercial activities is \$250 per day, with a certificate of insurance, and a \$200 key deposit.

ALDERMAN P. WIGHT MADE A MOTION TO APPROVE “VAIRS IN THE VALLEY” FOR OCTOBER 14-15, 2022. MOTION CARRIED UNANIMOUSLY.

15) **Consideration of Appointments**

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a. Planning Board

Prior to this meeting, Council interviewed the candidates applying for a position on the Planning Board. All the candidates were outstanding and qualified to serve. Their applications will remain on file for one year. Council desires to have these people serve in one manner or another.

ALDERMAN HINTON MADE A MOTION TO APPOINT BILL SABASTYN TO THE PLANNING BOARD TO FILL THE CURRENT VACANCY. MOTION CARRIED UNANIMOUSLY.

b. TDA 28751 1% Subcommittee

Haywood County Commissioners make the final decision on who serves on the Maggie Valley 1% Subcommittee, but the Commissioners do give weight to the Aldermen's suggestions.

ALDERMAN HINTON MADE A MOTION TO APPOINT ALDERMAN JIM OWENS AS THE TOWN'S LIASON AND AS A MEMBER OF THE 1% SUBCOMMITTEE. MOTION CARRIED UNANIMOUSLY.

ALDERMAN T. WIGHT MADE A MOTION TO APPOINT TWINKLE PATEL TO THE 28751 1% SUBCOMMITTEE. MOTION CARRIED UNANIMOUSLY.

Alderman P. Wight said that he did not realize that the application process would go like this. Alderman P. Wight asked that we readvertise for a 28751 1% position.

ALDERMAN OWENS MADE A MOTION TO ALLOW BETH BROWN TO REMAIN ON THE 1% SUBCOMMITTEE. MOTION CARRIED.

16) Other Business

There was no other business to discuss.

17) Department Head Reports

PUBLIC WORKS

- Monthly maintenance, general cleaning and repairs at Town Hall, Pavilion, Parham Park, Rathbone/Rich Park, Festival Grounds, Public Works buildings and Police Department.
- Monthly Recyclables approx. 9.9 tons.
- Monthly Solid Waste approx. 75.1 tons.
- Monthly White Goods/Electronics 1 pick-up and 10 loads of brush.
- Continue maintenance and repairs on Welcome Banners, Miss Maggie Banners and Winter Banners.
- Perform ditch, culvert, shoulder and road maintenance along streets, both private and Town streets.
- Picked up bagged trash and debris along Highway 19 and Highway 276 from Fie Top Road to the Wastewater Treatment Plant.

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- Public Works repaired/replaced about 50-feet of Festival Grounds fencing that was damaged by an unknown vehicle.
- Public Works continues to perform maintenance on 90 pole decorations, 6 Ground displays, and the winter lighting at the Town Hall, Pavilion, Festival Grounds, MV Fire Department, MV Police Department and the TDA; all as part of the Towns Winter Decorations.
- Public Works had a busy month for snow and ice removal. We had 9 days in January for snow and ice removal that equated to 160-man hours. We were also busy repairing snow and ice equipment all month and we hauled 9 loads of salt for snow and ice removal.
- We finished building the shed onto the back of the Public Works building to temporally store the Winter Woods displays.

WWTP

- Monthly testing, monitoring and analysis; Monthly cleaning and repairs.
- Monthly Road, Levee, equipment and building maintenance.
- Continued yearly sewer line, manhole, easement spraying and creek crossing inspections as required by DENR.
- Installed/repared 4 sewer services issues, cleaned and videoed approximately 450' feet of sewer line, inspected 2 sewer connections/installations, repaired/leak stopped 2 damaged manholes as we continue to work on I&I issues.
- Worked with business owners, homeowners, contractors and others to help resolve sewer related issues such as rainwater getting into sewer lines, back-ups, video inspection, private line or service locations and damage to lines.
- Continue monthly sewer easement maintenance. Bush hogging, tree cutting, spraying and debris removal.
- This month we received NC811 locate request for 35 tickets. These were all marked in a timely manner.
- Continue monitoring Jonathan Creek and stream banks for fallen and dead trees that could impact the Town's sewer creek crossings. This is now required by NCDEQ.
- Removed fallen trees and debris from Jonathan Creek on Moody Farm Road, Stonebridge Campground and Campbell Creek. Removed substantial amounts of debris from sewer creek crossings that were storm related.
- Grease in the Towns sewer collection system and in the Wastewater Treatment Plant is an ongoing and time-consuming problem. Regular grease trap pumping and maintenance is the key to keeping these problems to a minimum. All food handling businesses are required to have grease removing equipment installed and to maintain records of cleaning and maintaining their

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equipment. The sewer department staff regularly inspects this equipment and looks at records and logs of this maintenance. This month we preformed 16 grease trap inspections. Of these, 4 were found to be non-compliant. We continue to work with all businesses on their grease issues and provide assistance and education in hopes of reducing the amount of grease in our sewer system.

- We delivered to DENR our 2021 System Performance Report for WWTP and Collection System. This report is available on the website, or you can request a copy at Town Hall.

No one from Haywood County removes oil and grease from grease traps at restaurants anymore. The closest location to hire someone is Knoxville, TN. Those folks pump the trap, but do not clean it as the old Haywood County Company did. So therefore, grease and oils continue to be a problem at the treatment plant.

Planning

Planner Finkle thanked Council for agreeing to contract the Comprehensive Plan/Land Use Plan. Planner Finkle will get the slides from the training program conducted by NC League of Municipalities that was held for the Zoning and Planning Board prior to this meeting for the Board's review.

Planner Finkle thanked Council for their support in Haywood Waterways and "The Plunge". Planner Finkle was also thankful and proud how the Planning Board is working so hard on the proposed UDO. The draft UDO should come to Council in April. As for Code Enforcement, we are collaborating with those folks to get their areas/businesses cleaned.

Police

Incident/Investigations

- During this reporting month, the Maggie Valley Police Department (MVPD) investigated thirty-four incidents which include: Simple Assault, Larceny, Theft from a Motor Vehicle, Wire Fraud, Criminal Damage to Property, Narcotic Violations, Weapons Law Violations, Driving While Impaired, and Drunkenness.

Arrests

- Maggie Valley police officers arrested a total of ten individuals resulting in twenty-one charges which include: Simple Assault, Property Damage, Narcotics Violations, Weapon Violations, and Driving While Impaired and Drunkenness.

Motor Vehicle Traffic

- Maggie Valley Police Officers investigated five motor vehicle accidents for the reporting period. Issued one hundred sixty-nine Uniformed Traffic Citations and Warning Citations. 31 percent (52) of citations were for speeding.

Officer Activities

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- There were a total of eighty-three Officer Activity Logs for the month which include: Animal Checks, Assist Motorists, Noise Complaints, School Security, Business Checks, Civil Disturbance, Suspicious Persons/Vehicles, Vandalism, Welfare Checks, Assist First Responders, Alarm Activation, Trespassing, Incomplete 911 Calls, and Unlock Vehicles.
- Maggie Valley Officers assisted Cherokee Police Department in a vehicle pursuit that led to a foot chase of the suspect. The suspect was apprehended near Setzer Cove Rd.
- Sgt. Jeff Mackey and Lt. Matthew Boger assisted the US Marshall Service in the apprehension of a fugitive residing in Maggie Valley.
- K-9 Officer Logan Wood responded to a Special Response Team (SRT) narcotics search operation, located in Waynesville.

Evidence Processing (E/P)

- E/P technician processed seventeen items for the month. Evidence items range from Weapons, Methamphetamine, Blood vials, Hydrocodone, Lorazepam, Marijuana, and Drug Paraphernalia.

Investigations (CID)

- CID is investigating a Commercial Structure Fire, worthless check case resulting in charges, and theft of motor fuel resulting in charges.
- CID presented four cases for indictment to the Grand Jury.
- CID is working with the FBI on a narcotics and weapons case.
- CID investigated an unwitnessed death. The death was from natural causes.
- CID reviewed and deleted November 2021 in-car camera videos.

K9 Program

- K-9 Officer Shanna Bellows and Charlie are currently in Police Service Dog training.
- K-9 Officer Logan Wood and Goose are currently focused on tracking and tracking certification.

Community Patrol and Interactions

- Maggie Valley Officers patrolled through our residential neighborhoods 577 times during the month.
- Maggie Valley Officers performed their monthly business visitations.
- Maggie Valley Officers responded to three hundred and three Calls for Service (CFS) in this reporting period.

Events, Schools, and Meetings

- Lt. Matthew Boger was sworn in as a Federal Bureau Investigations Task Force Officer.

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Manager's Report

ON MOTION OF ALDERMAN T. WIGHT, WITH ALL IN FAVOR, THE AGENDA SETTING MEETING/MONTHLY WORKSHOP WILL BE MOVED FORWARD UNTIL 10 AM THE FIRST TUESDAY OF EACH MONTH. Council wants to start attending the Chamber Sponsored Rise and Shine meetings that being at 9 am.

Council may not discuss town business while attending the meetings together.

- The SWOT analysis from the Aldermen Retreat will be analyzed and placed online.
- The Soco Pedestrian Road Plan has been being discussed since 2016. The plans will go out to bid in March and construction will begin shortly thereafter.

ALDERMAN HINTON MADE A MOTION TO ENTER CLOSED SESSION AT 7:17 PM FOR THE PURPOSE OF ATTORNEY-CLIENT CONSULTATION UNDER NCGS, 143-318.11 (3). MOTION CARRIED UNANIMOUSLY.

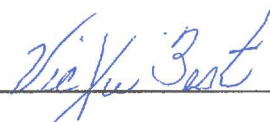
18) **Closed Session: NCGS 143-318.11 (3) Attorney-Client Consultation**

19) **Adjournment**

ON MOTION OF ALDERMAN HINTON, WITH ALL IN FAVOR, THE MEETING ADJOURNED AT 7:32 PM.



Mayor Mike Eveland



Vickie Best, CMC, Town Clerk

