

Town of Maggie Valley
Board of Aldermen Agenda Setting Meeting
February 7, 2023
MINUTES

Members Present:

Mayor Mike Eveland
Mayor Pro-Tem Jim Owens (left at 10:56 am)
Alderman John Hinton
Alderwoman Tammy Wight
Alderman Phillip Wight

Members Absent:

None

Staff Present:

Vickie Best, Town Manager
Russ Gilliland, Police Chief
Mike Mehaffey, Public Works Director
Autumn Lyvers, Finance Director
Kaitland Finkle, Town Planner
Kathy Johnson, Town Clerk

Others Present:

Lynn Collins, Executive Director of HCTDA
Teresa Smith, Maggie Valley Chamber of Commerce

Media Present:

Kathy Ross, Waynesville Mountaineer

MEETING CALL TO ORDER

Mayor Eveland called the Agenda Setting Meeting to order at 9:58 am on Tuesday February 7, 2023, in the Maggie Valley Town Hall Boardroom 3987 Soco Road, Maggie Valley, NC 28751.

CONSENT AGENDA

Town Manager Vickie Best said the public hearing for 1114 Jonathan Creek Road would need to be set for March 14, 2023. She asked that Board members contact Mike Mehaffey to set up a time to go look at the property.

Ms. Best stated Nathan Messer of 248 Fox Run Road needs municipal sewer. She said by approving the Consent Agenda the Board would be approving Resolution No. 23-01 directing the clerk to check the sufficiency of the petition for annexation. She explained by approving the Consent Agenda would also be approving resolution No. 23-02 setting the date for a public hearing on the annexation of the WWTP for March 14, 2023. Directing the Clerk to check for sufficiency is not necessary because the Town of Maggie Valley owns the property.

UPDATE ON FOOD TRUCKS

Manager Best explained Assistant Planner Sam Cullen will be giving the presentation on the update of food trucks. Rodney Buckner will be addressing the Board asking for special permission to have three Food Trucks set up outside the Festival Ground's fence to be open after his events close to feed his vendors. Planner Kaitland Finkle said she has met with Mr. Buckner and discussed other options for him and he has chosen to bring it before the Board.

ADOPT THE REVISED SEWER USE ORDINANCE 1028

Ms. Best said she has sent the revised sewer use Ordinance 1028 to Attorney Craig Justus for review and is waiting to hear back from him.

AUDIT CONTRACT WITH MARTIN STARNES & ASSOCIATES

Manager Best stated Maggie Valley is in a third-year contract with Martin Starnes & Associates. The contract is for the audit for FY 22/23 ending June 30, 2023 at the cost of \$31,725.

FAÇADE GRANT PAYOUT FOR EAGLE PLAZA

Ms. Best said Assistant Town Planner Sam Cullen will be providing the presentation for the Façade Grant for Eagle Plaza. Due to an increase in costs, Eagle Plaza is asking for additional funds for the Eagle Plaza sign. Maggie Valley has not currently issued any funds out of the \$25,000 set aside. There was discussion between Board members and Staff on the requested increase.

TAX LIST AND ORDER TO ADVERTISE DELINQUENT TAXES

Ms. Best stated the North Carolina General Statute requires the Board to approve the delinquent taxes and to advertise taxes in a local newspaper.

BUDGET AMENDMENTS

Manager Best went over the Budget amendments as follows:

- Ordinance No. 1029-Appropriation of Police Controlled Substance Act Funds for \$919. Funds coming from NC Department of Revenue for seized drugs.
- Ordinance No. 1030-WWTP Step Bar Screen rebuild for \$34,337. Ms. Best stated she was recommending action be taken on Ordinance 1030 at this meeting. Public Works Director Mike Mehaffey answered questions from the Board on the rebuild.

A motion was made by Alderman John Hinton to approve Ordinance 1030 for \$34337.00 to rebuild WWTP influent Step Bar Screen. The motion carried unanimously.

- Ordinance 1031-Soco Road Project/Pedestrian Improvements, which comes from money the Town has saved over the years.
- Ordinance 1032-Town Hall Sign. HCTDA paid Maggie Valley \$22,950 of the \$29,550, leaving Maggie Valley paying \$6,600 for the cost of the rockwork and material. The sign is an asset and should be recognized as the project revenue and cost in the General Fund Budget.
- Ordinance 1033- Sewer Fund Low Water Creek Crossing. The low water crossing was damaged in 2013. DENR now requires Maggie Valley to monitor the two crossings regularly for debris removal. Town of Maggie Valley will be installing 240-feet of gravity feed sewer across Kilgore property leaving Stonebridge Campground 1120 feet to install. The sewer extension would eliminate the low water creek crossing. The \$30,590 will pay for one manhole and 249' of 8' ductile pipe. Ms. Best said a meeting between herself, Ms. Kilgore, Attorney Decker, Mike Mehaffey, Attorney Justus will be scheduled as soon as possible to discuss the easement along Ms. Kilgore's property and remove the low water sewer creek crossing.

Ms. Best, Ms. Lyvers, and Mr. Mehaffey answered questions the Board had on each of the Ordinances.

APPOINTING TOWN CLERK AS DEPUTY FINANCE OFFICER

Ms. Best explained Resolution 23-03 would allow Town Clerk Kathy Johnson to also serve as Deputy Finance Officer. She said the town clerk often has the position of Deputy Finance Officer and Ms. Johnson has been learning to do payroll and will begin entering Accounts Payable overseen by Finance Director Autumn Lyvers.

OTHER BUSINESS

There was discussion between Board members and staff and it was determined the Visioning meeting for FY 23/24 would be held on February 24, 2023 at 9:30 am.

Ms. Collins reviewed an ice festival report with Board members. She explained Placer.ai is a program used by Haywood County Tourism Development Authority to determine the number of

attendees in the vicinity of a specific area through mobile phones that have the tracking turned on. She said that Placer tracked seven thousand visitors for the ice festival, which does not include children or people that have the tracking feature turned off on their phone. This could bring the number of attendees well over ten thousand. Twenty-Five hundred of the attendees were from outside of a fifty-mile radius. People came from North Carolina, South Carolina, Georgia, and Tennessee to enjoy the ice festival.

There was much discussion among Board members, Lynn Collins, Teresa Smith and staff about the ice festival and possible future events and improvements on certain aspects of the event. Ms. Best expressed her appreciation for everyone that assisted with the ice fest.

It was determined that Alderwoman Tammy Wight and Alderman Jim Owen move forward with arranging a committee to possibly set up meetings to discuss ice fest.

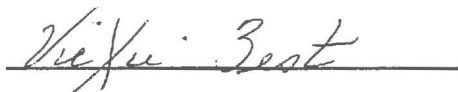
Alderwoman Tammy Wight recommended having a professional speaker come to the Board meeting to speak about elk and bear.

A motion was made by Alderwoman Tammy Wight to adjourn the meeting at 11:12 am. The motion carried unanimously.

Attest:



Mayor Mike Eveland



Vickie Best, Town Manager



Kathy Johnson, Town Clerk